

Quadrotech Archive Shuttle Training Course

Led by	Course Mode	Duration	Skill Level
Instructor Led Training (ILT)	Classroom & Virtual Lab activities Including quizzes and tests	*2 days	Advanced
Student-Led Training (SLT)	Computer Based & Lab activities Including quizzes and tests	up to 5 days	Advanced

*Training day = 6 hours for ILT's after deducting lunch and breaks

Who is this Training For?

Candidates for this course may be the Active Directory Administrator, Exchange Administrator, Windows Server Administrator, or Enterprise Desktop Administrator for their organizations.

Course Description:

This course will help your Exchange Admins install, configure, and run Quadrotech Archive Shuttle by Quest to assist with an acquisition or divestiture of a company, or just archiving email all together. This course also covers archiving email from Office 365, whether you have an AD connected O365, Hybrid, or both we will cover all options. Whether you are taking this course to help your organization successfully archive email or you're a consultant going for refresher or becoming certified, this course will lead you down your path to successes.

Learning Objectives

Upon completion of this training, the student will be able to:

- Understand the underlying factors involved in building a successful archiving plan.
- Configure Exchange in preparation of archive
- Install Quadrotech Archive Shuttle by Quest and all pre-requisites
- Setting up Archive Plans
- Journaling and SMTP settings configuration (including Office 365)
- Understanding the end user view.

Prerequisites and Knowledge Base

- This course is designed for candidates that can/have:
 - Manage Active Directory
 - Understand GPO's
 - Manage Exchange
 - Understand O365
 - Operate Windows Servers in an enterprise environment
 - Basic AD-LDS
 - Microsoft SQL server and Windows PowerShell knowledge
 - Understand mobile device management
 - Application configuration experience

Course Schedule

Day 1

Overview and Admin

- Overview
- Product Architecture
- Core Components
- Terminology
- Recommendations
- Archive Planning Activities
- Installation
- Best Practices
- Begin Configuration

Day 2

Configuration

- Configuration
- Rollbacks
- Resource Updates
- Archiving
- Troubleshooting
- Best Practices

Day 3

Focus on Environment

- Complete Labs
- Troubleshooting
- Course Review

Course Structure

This course will be delivered entirely online via WebEx. You will use your invitation sent to you via email account to login to the course from your personal computer.

Participation Requirements

- Desktop computer/laptop
 - Mac – OS 10.7 or newer
 - PC – Windows 10 or newer
- Internet Connection
 - Broadband/high speed internet (1.5 mbps minimum/3mbps preferred)
 - A Supported Web browser (Internet Explorer, Firefox, or Safari)
- Access to WebEx

Course Policies

One student per SLT course.

Students are required to follow the material sequentially before taking any quizzes/labs/or tests.

Support

All tests for this course will be submitted electronically via WebEx or email (unless otherwise instructed.) Assignments must be submitted by the given deadline. Students must request permission for a modified deadline from the instructor *prior to the deadline*.

If a student is having technical issues with the course, they can reach out directly to the instructor for assistance. If a student taking a Student-Led Training (SLT), is having technical issues, they can always reach out to our SLT on-call help desk.

Commitment to Integrity

This course is for a single student, and that student is expected to maintain high degrees of professionalism, a commitment to active learning, and actively participate in this course.